



Order of the Arrow ~ Section NE-3B
Council of Chiefs Meeting
Paul Smith's College
On Site Tour
April 6, 2002 ~ Meeting Minutes



I. Opening – Meeting called to order by Chief Chris Cairns at 9:17 a.m. followed by the obligation

II. Roll Call:

Lodge's Present

Haudenosaunee #19

Otahnagon #172

Kayanernh-Kowa #219

Loon #364

Section Officers & Advisers Present

Section Chief Chris Cairns

Section Vice-Chief Kevin Nagel

Section Secretary Tyson Ford

Section Adviser Bob Black

Associate Section Adviser Wayne Farnsworth

III. Secretary's Report:

- Announcement that minutes had been sent to all CoC members and any changes necessary were requested.
- Motion by Haudenosaunee to accept January 5, 2002, Council of Chiefs Minutes. Seconded by Loon. Motion passed.
- E-Newsletter report
 - Peter Bird is the new editor
 - Hoping to have the 1st newsletter out shortly
- Web Site Report:
 - Updates being made frequently
 - Looking for some new idea's – contact the webmaster or secretary with idea's.

IV. Vice Chief Report:

- The region report is out – more than 50% of lodges in the section obtained quality lodge. The lodge visitation program is working well and contributing to the high number of quality lodges
- Ga-Hon-Ga #34 has requested a visitation in May
- After Ga-Hon-Ga's visitation only Tahgajute and Kayanernh-Kowa remain unvisited.

V. Lodge Reports:

Haudenosaunee

- Conclave Attendance – 40; 50%+ adults
- Currently working on elections and going well
- Ordeal and Ceremonial Weekends being planned

- Spring Fellowship planning going well
- Ga-Hon-Ga (absent – report sent to Chris Cairns)
- The merger between Ona Yote #34 and Kamargo #294 was successful
 - Election went well and they have a new adviser
 - First fellowship is in May
- Otahnagon
- Conclave Attendance – 5
 - Chief Matt Bliss has resigned, Will Burroughs the Vice Chief of Administration is acting chief.
 - Elections have been completed
 - Spring Fellowship in May
- Kayanernh-Kowa
- Conclave Attendance – 4
 - Spring Fellowship/Ordeal in June and planning going well
 - Working on unit elections
- Loon
- 20 Registered – hoping to increase to at least 30, if not 40
 - Chief Tristan Cairns resigned and George Stiefel has replaced him until their next LEC where an election will take place

VI. Conclave 2002:

CVC Reports_– Final report date changed from May 15 to May 10

Publications – Haudenosaunee

- Peter Bird CVC
- Needs access to computer and printing equipment at conclave

American Indian Affairs – Ga-Hon-Ga

- Three main areas of American Indian Life will be focused upon
Crafts:

Beadwork
Wood Carving
Native American Flute Making

Ceremonial:

Woodlands Regalia
Dance Team Training/Organization
Iroquois Social Dance Singing

Cultural: (Will be held in a Tee Pee)

Woodlands Food
Storytelling
Native American Games/Lacrosse

Shows – Loon

- Ian Freeburg CVC
- Will do three shows:
Friday – Opening/Intro Show
Saturday Evening – Rededication show
Sunday – Closing show

Activities – Otahnagon

- Ropes Course, Rock Climbing and Waterfront all staffed
 - Will have access to all facilities at Paul Smith's
 - A schedule of events will be put together within the next week
- Training – Kevin Nagel and Tyson Ford
- Kayanernh-Kowa resigned, due to a conflicting event
 - A list of Sessions and Training have been put together (enclosed)
 - Backdater:
 - April 12 – Confirm Trainers
 - Directly following confirming trainers– Send Syllabi to trainers
 - April 22 – Follow Up with Trainers
 - May 1 – Send needs list to Service Lodge
 - May 10 – CVC Report Due
 - May 18-24 – Follow up and trouble shoot with trainers
 - June 7 – Train the trainer session
 - Evaluations will be handed out after each session to participants so we can fine tune next years training

Service Lodge Report:

- Need a lodge history from every lodge (19, 219 & 364 have already provided)

Totem Pole:

- Every lodge needs to contact Service Lodge ASAP to let them know their status
- Service Lodge is willing to do them – contact the ASAP with a basic design
- Status of attending lodges:
 - 19 – Doing own
 - 172 – Nothing so far
 - 219 – Nothing so far
 - 364 – Going well

Dorms:

- The service lodge has acquired the use of 4 dorm halls for the weekend. There are enough rooms to house over 200 people.

Menu:

- A rough draft of a menu has been put together. A final copy will be available at www.ne3b.org once the college has approved the menu.
- If anyone needs special requirements contact the service lodge ASAP (allergies, kosher, vegetarian, diabetes, etc.)

Schedule:

- A schedule has been made and was sent out in the advance book. A few minor adjustments were made by the CoC to fine tune the schedule (Full Schedule Enclosed, see changes there)

Publicity:

- Trying to get local press coverage
- Advance book was sent out at the end March
- Will be doing silk screening of t-shirts at conclave. Participants are encouraged to bring a white t-shirt

Late Registration:

- Reviewed previous later registration details
- Any registration that occurs after April 15th is not guaranteed a participant pin or patch. Pre-orders after this date will not be accepted
- Drop dead registration date is May 15th, any registration after then will not be accepted. Contact the service lodge, if you have any registrations received after then.

Budget:

- A revised budget is attached
- Conclave attendance numbers are looking low. We need to increase attendance.
- The section NOAC flap will be a major source of income for the section. Promotion of the flap is imperative.

Miscellaneous:

- A Native American Storyteller will be the guest speaker at dinner.
- The service lodge will be providing for all minor medical care. There is a hospital in close proximity that will handle any major incidents.
- A head table for all lodge chiefs, VIP's, the section officers and guest speaker will be set up for the Saturday dinner.
- Clay Capp, the national chief, will be attending as our VIP
- Paul Smith's is not fully handicap accessible. If you require handicap accessibility please contact the service lodge so arrangements can be made.
- We will be allowed to use most anything on campus; just ask the service lodge in advance and they will attempt to provide it.

On Site Tour

- A short tour of the campus was taken. The dorms, dining hall, campfire area and waterfront were pointed out.

Participant Pin

- The participant pin design was revealed [Design will shown after computer is back up and running]
- Motion by Loon to order 200 of the participant pins and change the letter color from blue to gold. Seconded by Otahnagon. Motion Passed

Northeast Region Patch Exchange

- Each of the section chiefs in the region have agreed to exchange conclave patches. Each respective section chief will send the other 9 chiefs his conclave patch and will receive their conclave patch in return. The set of 10 patches will be sold off at the conclave patch auction.
- Motion by Otahnagon to order 9 extra conclave patches for the patch exchange. Seconded by Haudenosaunee. Motion Passed

VII. Conclave 2003:

- Will be hosted by Ga-Hon-Ga #34 at Camp Russell on August 15-17
- Be sure to note this on your lodge and council calendars so there is not another scheduling conflict

VIII. NOAC 2002:

Flap

- In February this design was selected and approved by an online vote of the CoC members and will be sold for \$3 each. [Design will shown after computer is back up and running]
- Kayanernh-Kowa will be handling the ordering and distribution of the flaps
- Discussion of whether flaps should be sold to only the lodge's members, in order to encourage brotherhood and fellowship, or as a set.
- Motion by Loon to sell as a set if at least 5 lodges will participate. Seconded by Haudenosaunee. Motion Passed.
- Motion by Otahnagon to add a \$5 premium charge to all sets sold. Seconded by Loon. Motion passed.
- Kayanernh-Kowa will not allow for their flap to be sold as part of the set. All other attending lodges will participate.

Buses

- There is room on the Kayanernh-Kowa bus and the Haudenosaunee bus. Contact the lodge chief or adviser of the respective lodge for more information

Staff

- The deadline for staff applications has passed. However, there are still spots available and you still may be able to get in. Contact the lead adviser for that NOAC committee to see if there is room.

IX. High Adventure:

- OA Trail Crew at Philmont still has spots available
- OA Wilderness Voyage at Northern Tier has many spaces available. The program is in jeopardy of shutting down, if more people don't attend.
- Cost for either program is \$100 plus transportation. More info and applications are available at www.ne3b.org
- Be sure to have your camp promotion teams promote both national, regional, area and local high adventure and camping opportunities

X. NLS:

- The next NLS will be held on May 3-5 at camp Alpine. There are no remaining spots available
- The weekend of September 13-15 there will be a NLS held at Mountain Run in Pennsylvania
- The 2003 tentative dates for NLS are:
 - March 28-30
 - May 2-4 (scheduled to be held within section boundaries)
 - September 19-21

These dates are all tentative and no locations have been confirmed.

XI. Adviser's Minute

- Section Officer Elections coming up at conclave; be sure to have a letter from your scout executive if you plan on running
- NLS: A great opportunity, be sure to take advantage of the program by sending people each one. Contact other lodges if you need assistance with transportation or other issues.
- Conclave: Attendance is fairly low. Be sure to communicate and publicize conclave within your lodges and help push attendance up.

XII. Closing

Motion by Otahnagon to close meeting, seconded by Loon. Motion passed.
Meeting closed at 12:37 followed by OA Song.

Respectfully Submitted,

Tyson Ford
2001-2002 NE-3B Section Secretary

Training Descriptions:

Session 1 (9:00-9:50 a.m.):

Troop Representative Program: (Unknown) – Provides a more complete understanding of the Troop Rep program, the responsibilities, and how it fits in the lodge

Vigil Workshop: Unknown (Haudenosaunee) – The Vigil and how it fits into the lodge

The Methods of Brotherhood Conversion: Unknown (Ga-Hon-Ga) – Understanding the importance of the Brotherhood in the OA, how strengthen your lodge's Brotherhood conversion and membership retention idea's

American Indian Crafts: Multiple (Ga-Hon-Ga) – Information and demonstrations in Beadwork, Wood Carving, & Native American Flute Making

Identify, Recruit and Retain: Clay Converser (Otahnagon) – How to identify talented leaders, match their characteristics and committee needs, and recruit potential team members.

Adviser Seminar: Bob Black (Otahnagon) [Adult Only] – Discussion of issues and items important to local lodges; includes national programs of emphasis, section calendar, and a roundtable discussion of problems and solutions.

Session 2 (10:00-10:50 a.m.):

Awake my Friends: Joe Berlant (Haudenosaunee) – Learn the basics of ceremonial performances and how to work well with your ceremonial team

Elangomat System: (Unknown) – Understanding the elangomat and the extended elangomat program and the elangomat's responsibilities.

American Indian Ceremonies: Multiple (Ga-Hon-Ga) – Information and demonstrations on Woodlands Regalia, Dance Team Training/Organization, and Iroquois Social Dance Singing

Communication: Tyson Ford (Kayernh-Kowa) – How to develop lodge newsletters, websites, & planbooks, and personal communication styles and techniques

History of the OA: Ian Freeburg (Loon) – Provides a clear understanding of the purpose and principles of the Order.

Mentoring: Bob Stickle (Haudenosaunee) [Adult Only] – Participants will understand the various roles of mentoring/coaching youth

Session 3 (11:00-11:50 a.m.):

ABC's of Running a Meeting: Clay Capp (National OA Chief) – How to set meeting goals, create effective agenda's, involve participants in the meeting, and parliamentary procedure.

High Adventure: Chris Cairns (Loon) – Not Available at the time of publication

American Indian Culture: Multiple (Ga-Hon-Ga) – A session with demonstrations on Woodlands Foods, Storytelling and Native American Games

Chapter Program and Management: Kevin Nagel (Haudenosaunee) – Understanding the chapter's role and function, providing successful chapter programming & operations, and how to utilize the troop representatives

Dynamics of Leadership: Drew Chesney (Haudenosaunee) – Leadership styles, interpersonal skills & using them effectively and setting the example

Organizing to Succeed: Wayne Farnsworth (Kayanernh-Kowa) [Adult Only] – Effectively utilizing both adults and youth to further the purpose of the order

PROGRAM

Friday, June 7, 2002

- 5:00pm Registration
- 9:00pm Opening Ceremony
- 10:00pm Cracker Barrel
- 10:30pm Council of Chief's Meeting

Saturday, June 8, 2002


- 7:00am Flag Ceremony
- 7:15am Continental Breakfast
- 9am-12pm Training Sessions
- 12:00pm Brunch
- 1:00pm Recreational Activities
(Schedule for these events will be made available
at Conclave and in Conclave Booklet)
- 1:30pm-5pm Silent Patch Auction
- 4:00pm Catholic Mass- St. Michael's Church
- 5:00pm Religious Services
Protestant, Jewish, Scouts Own
- 6:00pm Banquet and Guest Speaker
- 8:15pm Campfire Program
- 9:30pm Ice Cream Social & Auction

Sunday, June 9, 2002

- 7:00am Vigil Breakfast
- 7:30am Flag Ceremony
- 7:40am Breakfast
- 9:00am Section Meeting
- Departure

2002 Section NE-3B Conclave Budget

<u>Income</u>	<u>Planned</u>			<u>Actual</u>
Youth Registration Fees	\$1,500			
Adult Registration Fees	2,400			
Day Registration Fee	\$0			
NOAC Flap Sales	\$1,810			
Section Seed Money	\$900			
Patch Auction	\$900			
Trading Post Sales	\$1,350			
TOTAL INCOME	\$8,860			
<u>Expenses</u>				
Food	\$2,392.50			
Insurance	\$302.50			
Printing/Office Use/Postage	\$237.60			
Awards and Recognition	\$237.60			
VIP Travel	\$400			
Program Supplies	\$330			
Trading Post Cost of Sale	\$874.28			
Participation Patch	\$110.00			
Section Officer's Budget	3,040			
Section Seed Money 2003	\$900			
Contingency	\$35.52			
TOTAL EXPENSES	\$8,860.00			
Profit or Loss	\$0.00			
<u>Payments to Section</u>				
Profit or Loss	0			
Section Officer's Budget	\$3,040.00			
Section Seed Money 2003	\$900.00			



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2002 Conclave