



Order of the Arrow — Section NE-3B
Council of Chiefs Meeting
Price Chopper Community Center, Schenectady, NY
November 1, 2003 — Meeting Minutes

I. Opening

Meeting called to order and opened with the Obligation of our Order, led by Chief Tyson Ford, at 10:05 a.m.

II. Roll Call

Lodges Present

Haudenosaunee #19
Half Moon #28
Ga-Hon-Ga #34
Otahnagon #172
Loon #364
Oterororaus #402

Section Officers & Advisers Present

Section Chief Tyson Ford
Section Secretary Peter Bird
Section Adviser Bob Black
Section Staff Adviser Tom Labayewski
Associate Section Adviser Wayne Farnsworth
Associate Section Adviser Bob Stickle

III. Secretary's Report

Motion by Oterororaus to approve the minutes of the 2003 Conclave Council of Chiefs Meeting and 2003 Section Business Meeting as presented. Seconded by Otahnagon
Motion passed.

IV. Lodge Reports

Haudenosaunee #19 – Chief Harrison Francett

Just had their Fall Fellowship and LLDC with new officer elections.
At the fellowship, had a section visitation, which provided the new officers much guidance.
Working to get a newsletter published, their first in many months.
Will not be earning Quality Lodge because the brotherhood conversion rate is too low.

Half Moon #28 – Chief Andrew Czaplicki

In great shape, financially. Planning three service projects for Camp Tri-Mount this year.
Also planning more fundraisers.
Will not be earning Quality Lodge.

Ga-Hon-Ga #34 – Chief Justin Dzialo

Awarded two James E. West Fellowships and one Founder's Award to Arrowmen recently.
Is in discussions with camp directors to have paid OA coordinators on staff at camp.
Is in good financial condition.
Is having a Lodge Plan planning meeting and a Brotherhood Conversion weekend in November.
Currently is unsure of Quality Lodge status—short for Brotherhood Conversion.

Otahnagon #172 – Vice Chief Evan McNamara

Had a fellowship weekend in October.
Currently planning for their winter dinner in early January.
Will be earning Quality Lodge—Brotherhood Conversion was nearly 50% as they conducted brotherhoods at summer camp.

Kayanernh-Kowa #219 – Tyson Ford

Recently inducted nearly 50 Ordeal members at their recent Fellowship.
Had lodge officer elections at the Fellowship—Nate Sachs was elected chief.
Planning an LLDC in mid-November and a lodge banquet for late January.

Loon #364 – William Parker

Currently planning some fundraisers for Arrowmen going to NOAC.
On track to earn Quality Lodge.

Onteroraus #402 – Chief Josh Greenman

Recently inducted 60 Ordeal members and 4 Vigil Honor members.
Will be having a section visitation in March.
Currently planning for their winter fellowship in early March.
Will be earning Quality Lodge—Brotherhood Conversion was 80%.

V. Old Business

Conclave 2003

The 2003 Conclave, held at Camp Russell from August 22-24, 2003 was a great success.

Nearly 250 Arrowmen participated in an excellent conclave program featuring a wide selection of training sessions under the new Allohakistan University training program, an assortment of fun games and activities, and special guests including National Chief Nick Digirolamo and Northeast Region Chief Ian Pinnavaia.

Conclave reports have been distributed to all members of the Council of Chiefs. It will be available for download from the section website shortly.

We reviewed some of the areas needing improvement from the report, namely: American Indian Affairs, the kitchen, registration, training, recreation, an office staff, the patch auction, and awards. More information can be found in the report. Some of these areas will be addressed by our greater utilization of SectionMaster for registration and training information.

VI. New Business

Conclave 2004 – June 11-13, 2004 – Henderson Scout Reservation, Maryland, NY

Motion by Otahnagon, seconded by Haudenosaunee, to approve “Bind us ever closer” as the conclave theme. Motion passed.

A patch and t-shirt design were presented by Onteroraus. Josh Greenman, conclave coordinator, stated that the designs both have incorrect listings of the lodges in the section. This will be corrected in a final version of the patch.

Motion by Otahnagon, seconded by Onteroraus, to approve the patch and t-shirt designs with the lodge name and number modifications as necessary. Motion passed.

Josh presented a proposed menu and no objections were raised from the Council of Chiefs. Registration will be handled slightly differently this year. Josh is developing a spreadsheet for each lodge to complete for each registered conclave participant. This will ensure that the service council receives all the information needed for integration with SectionMaster.

The entire camp is planned on being open and available for our use, including their extensive Native American village. We will be sleeping in standard-issue wall tents with cots and mattresses provided. The camp can comfortably hold 300 people.

Memorabilia

Motion by Haudenosaunee, seconded by Half Moon, to offer a neckerchief, t-shirt, bolo, back patch, stein, shot glass, section polo shirt, and section sweater as memorabilia items for the conclave. Motion passed.

The service lodge will now begin to get competitive price quotes from a variety of manufacturers for these items.

University Training

The university training program that debuted at this year's conclave was a great success that helped increase participation in conclave training programs from past years. The Council of Chiefs agreed that this program should be continued next year.

Budget

A conclave budget was presented with figures for attendance levels of 225, 250, 275, and 300 participants. The budget balances at 225 people, with additional income as attendance increases.

Motion by Half Moon, seconded by Ga-Hon-Ga, to approve the proposed budget with prices of \$30 for youth and \$35 for adults. Motion passed.

CVC Positions

The Council of Chiefs decided on the following CVC positions:

American Indian Affairs – Haudenosaunee

Publications – Half Moon

Recreation – Ga-Hon-Ga

Shows – Kayanernh-Kowa

Special Events – Loon

Training – Otahnagon

Backdater

The 2003-2004 section planbook was distributed to the Council of Chiefs and the conclave backdater reviewed. **Motion** by Onteroraus, seconded by Half Moon, to approve the backdater as amended and presented below. Motion passed.

The complete Conclave Backdater is as follows:

Memorabilia and Registration

April 15	Registration forms due to home lodges
May 1	Check and registration forms due to Service Lodge
June 1	Drop Dead registration date

CVCs

Nov 1	CVC Assignments given to lodges
Dec 6	CVCs are named
Jan 17	First CVC report due
Feb 15	Second CVC report due
Mar 15	Third CVC report due
Apr 17	Fourth CVC report due
Apr 17	Materials Requests due
May 1	Final needs list due

Advance Book

Jan 17	Content due
Feb 15	Draft review
Mar 1	Service Lodge sends out booklets

Lodge Assistance Program

The Lodge Assistance Program is designed so the section can take a more active role in helping its lodges. It involves a lodge visitation where section leaders, led by the section vice chief, and lodge leaders, led by the lodge chief, meet to talk about the current state of the lodge and areas the section can help.

The most recent section visitation was for Haudenosaunee Lodge 19 at its recent fellowship weekend in early October. Upcoming visitations are planned for Half Moon, Kayanernh-Kowa, and Onteroraus.

Section LLDC — December 6, 2003 – Schenectady, NY

The section will again be running a Lodge Leadership Development Course from 10:00 a.m. to 3:30 p.m. on December 6, 2003 at the Price Chopper Community Center in Schenectady, NY. Arrowmen interested in being trainers for this event should contact Section Chief Tyson Ford.

To alleviate some of the logistical and planning concerns from last year's LLDC, we are asking lodges to send a small fee of \$2 per attendee to help cover the cost of food. Checks may be made payable to the Boy Scouts of America and should be sent to Section Adviser Bob Black by November 25.

Section Chief Tyson Ford and Section Secretary Peter Bird gave a short training session on the steps to go through in developing and approving a lodge plan. Lodge Chiefs took time to meet with their advisers to develop their own lodge plan backdater.

Lodge Resource Book

The section will be developing a Lodge Resource Book this year that will include specific program-oriented information and tips from lodges in the section. The goal of this resource book is to have lodges strong in certain areas share their expertise with others.

NOAC 2004 — July 31 – August 5, 2004 – Iowa State University

NOAC is quickly approaching and lodges will begin to make preparations for their contingents in the coming months. From past experience, the section will not be offering to arrange transportation, but will act as a liaison for lodges with smaller contingents to group together with other lodges in the section for transportation.

The Council of Chiefs also discussed making another section NOAC flap. The flap we made for the 2002 NOAC was very successful, raising nearly \$4000. A section NOAC flap would let smaller lodges that might not be able to make a NOAC flap to have one. Designs for the flap need to be submitted to a section officer by the LLDC on December 6, 2003.

The Council of Chiefs decided to make an order deadline of May 1 so the flaps can be delivered by the conclave. After a short discussion, we decided to talk more extensively about requirements for lodge participation at the next Council of Chiefs meeting.

Future Council of Chiefs Meetings

The next Council of Chiefs meeting will be held on Saturday January 17, 2004 at the Price Chopper Community Center in Schenectady, NY. The Train the Trainer session for all conclave trainers will be held on Friday, April 16, 2004 at Camp Henderson with the on-site visitation and Council of Chiefs meeting the following day, April 17.

Website and Newsletter

Our section webmaster Andy Gianfagna has agreed to continue his excellent work for another year. He and secretary Peter Bird will be working on a complete redesign of the section site this year with additional features to serve the Arrowmen of our section.

The section newsletter is also ready for another year. An issue was just published in late October providing biographical information on our new officers and conclave coordinator with updates from the lodges in the section. The next edition will be going out in early January, with articles due on December 15.

Section Secretary Peter Bird is also looking for an interested Arrowman to serve as the newsletter editor. Anyone interested should contact him.

Section Officer Seminar

The section officers, advisers, conclave coordinator, and conclave adviser will be attending the Northeast Region Section Officer Seminar from November 7-9 at Camp Alpine, NJ. They will be receiving valuable training instruction to enable them to better do their jobs as officers and advisers. In addition, through interactions with other officers from the region, they will be getting new ideas for the conclave and for running the section.

OA High Adventure

There are three opportunities for Arrowmen to participate in high adventure programs. The Philbreak program is continuing for a second year for all scouts ages 18–25. For one week during spring break in March, crews will work with Philmont's fire restoration crews to repair damage from the 2002 wildfires in Philmont's northern area.

The OA Trail Crew program at Philmont provides Arrowmen with one week of trail work and one week of a self-designed trek. Last year, Arrowmen built a new trail near Baldy Mountain. This program is an excellent way for Arrowmen to experience Philmont in a non-traditional setting.

The OA Wilderness Voyage program at the Northern Tier Canoe Base gives Arrowmen a chance to try their hand at building and improving portage trails for one week and then leads them on their own canoe voyage for the second week. The program just recently was awarded an award from the National Forest Service for its excellent work in repairing portage trails in the Boundary Waters Canoe Area.

National Leadership Seminar

The next National Leadership seminar dates are March 26–28, 2004 at Camp Alpine, NJ and April 30–May 2, 2004 at Hidden Valley, NH. In addition, a National Lodge Adviser Training Seminar will be held on March 26-28, 2004 at Camp Alpine. All current and future lodge officers and advisers are encouraged to attend these programs.

Adviser's Minute

Section Adviser Bob Black reminded all lodge chiefs and advisers that the recharter deadline is quickly approaching and it is important to get that paperwork in on time. He encouraged lodge chiefs to bring their vice chiefs and other officers to Council of Chiefs meetings so they will become more familiar with the process if they become the lodge chief and so that we can gather more ideas. Finally, he encouraged all present to remember to take all the information covered today back to their lodges.

Motion by Onteroraus, seconded by Half Moon, to close the meeting. Motion passed. The meeting closed with the Order of the Arrow song at 1:35 p.m.

Respectfully Submitted,



Peter Bird
Section NE-3B Secretary

Section NE-3B Conclave 2004

June 11-13, 2004

Budget Approved by Council of Chiefs Nov. 1, 2003

Proposed Attendance: 225 250 275 300

Expenditures:	Proposed:	Proposed:	Proposed:	Proposed:
Awards/Recognition	\$400.00	\$400.00	\$400.00	\$400.00
Patches	\$450.00	\$500.00	\$550.00	\$600.00
Postage	\$100.00	\$100.00	\$100.00	\$100.00
Printing	\$417.50	\$455.00	\$492.50	\$530.00
Refreshments/Food	\$3,375.00	\$3,750.00	\$4,125.00	\$4,500.00
Rental Fees	\$0.00	\$0.00	\$0.00	\$0.00
Transportation	\$500.00	\$500.00	\$500.00	\$500.00
Participation Award	\$168.75	\$187.50	\$206.25	\$225.00
Office Use	\$100.00	\$100.00	\$100.00	\$100.00
Section Officers	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
Insurance	\$618.75	\$687.50	\$756.25	\$825.00
University Patches	\$74.00	\$111.00	\$148.00	\$185.00
Shows	\$225.00	\$250.00	\$275.00	\$300.00
Publications	\$92.50	\$100.00	\$107.50	\$115.00
American Indian Affairs	\$50.00	\$50.00	\$50.00	\$50.00
Recreation	\$50.00	\$50.00	\$50.00	\$50.00
Special Events	\$185.00	\$200.00	\$215.00	\$230.00
Training	\$151.75	\$157.50	\$163.25	\$169.00
Contingency	\$945.83	\$1,009.85	\$1,073.88	\$1,137.90
Trading Post (COS)	\$2,732.63	\$3,036.25	\$3,339.88	\$3,643.50
Total	\$13,136.70	\$14,144.60	\$15,152.50	\$16,160.40

Income	Proposed:	Proposed:	Proposed:	Proposed:
Registration/Fees	\$7,200.00	\$8,000.00	\$8,800.00	\$9,600.00
Trading Post	\$3,937.50	\$4,375.00	\$4,812.50	\$5,250.00
Patch Auction	\$2,000.00	\$2,050.00	\$2,100.00	\$2,150.00
Total	\$13,137.50	\$14,425.00	\$15,712.50	\$17,000.00

Profit/Loss \$0.80 \$280.40 \$560.00 \$839.60